

<b>Name of Company</b>	Central Pre-School
<b>Address Line 1</b>	Central Community Centre
<b>Address Line 2</b>	Emlyn Square
<b>Town</b>	Swindon
<b>Postcode</b>	SN1 5BL
<b>Employer Telephone Number</b>	(07563) 726781
<b>Type of Business</b>	Pre-School
<b>Number of Employees</b>	6
<b>Disability symbol user</b>	No
<b>Please provide the contact details of the person handling this application within the business</b>	
<b>Title</b>	Mrs
<b>First Name</b>	Tessa
<b>Last Name</b>	Lacey
<b>Position</b>	Manager
<b>Email Address</b>	centralsupervisor@live.co.uk
<b>Telephone Number</b>	(07853) 311384 ext
<b>About the Vacancy</b>	
<b>Job Title</b>	Pre-School Teacher
<b>Number Required</b>	2
<b>Wage Details</b>	To be confirmed.
<b>Actual days and hours to be worked</b>	2 x 3.5 hour sessions either 8:30 - 12 noon or 12 noon - 3:30. Exact shifts to be confirmed.
<b>Duration if temporary, the duration</b>	Temporary until July 2011.
<b>Please tell us about the job</b>	<p>Set up and clear away settings resources.</p> <p>Carry out jobs as detailed on the rota i.e. snack, adult led art, registration, group times etc.</p> <p>Engage in appropriate and good quality interactions with the children and staff.</p> <p>Be responsible for a group of key children and their learning and development records.</p> <p>Liaise with parents and outside agencies (where appropriate).</p> <p>Possibility of additional (overtime hours) to be discussed upon request.</p> <p>NVQ 2 essential, NVQ 3 or above, Signalong, First Aid, Food Hygiene all desirable.</p> <p>Further training possible.</p> <p>Successful applicants will be interviewed on</p>

Wednesday 11th August 2010.

**How does the employer wish people to apply for the job?**

CV and Letter back to employer

**If other, please specify**

CV and Letter by email please.

**Closing date for applications**

05/08/2010