



Family Information Service
 Swindon Borough Council
 Civic Offices
 Euclid Street
 SWINDON
 SN1 2JH

Consent Form for Registered Childcare Providers in Swindon

The information we collect about you

This consent form is for childcare providers in Swindon. It covers childcare information given by providers to Swindon Family Information at Swindon Borough Council either by means of the annual childcare information audit or at other times at the request of the provider.

How information about you will be used

You are giving us permission to store the information you have given to us and to use it in combination with Ofsted registration data for the following purposes:

- helping you promote your childcare services
- helping parents and prospective parents choose childcare services
- keeping you informed of developments in local service delivery
- assessing whether there is sufficient childcare locally
- producing management information

You can see how your information appears to the public by going to www.swindon.gov.uk/fis

The information you supply to us will be stored and used by us for a maximum of twelve months. We will then contact you again and ask you to confirm that it is still accurate (the childcare information audit). If you do not provide this confirmation we will remove the data you provide from our system.

For childminders only:

1. In Swindon childminder development worker support is provided by Trio Childcare Connections. We share data with Trio Childcare Connections to carry out this work.
2. If you provide childcare from your or someone else's home you may tell us to hide part of the address. In this case we will only allow part of your postal address to be published.
 - (please tick) I want my full address to be published
 - (please tick) I do not want my full address to be published

Access to your information

Under the Data Protection Act you can see your own personal information. If you would like to know more about this, please ask for our leaflet 'Access to your personal information' or contact the Data Protection Officer at Swindon Borough Council, Civic Offices, Euclid Street, Swindon, SN1 2JH.

Consent

I consent to you making the information I have supplied to you available to the public by telephone, face to face contact, email and online:

Setting or Childminder Name (please print):	
Name of Authorised Signatory (please print):	
Ofsted Registration Number (if applicable):	
Signed:	
Date:	